# Information brochure Department 8







In this information brochure you can find practical information about your department. Furthermore, you can find specific guidelines decided by the residents of the department. By following these guidelines, we will all thrive in our community.

#### General advice

In 'The house rules' of your department you can find important information, which can have consequences for your rent of property at Vivabolig. Therefore, you should read 'The house rules' closely when taking over your residence.

As a new renter you must pay attention to the rental contract §9, if you find any flaws and deficiencies in your residence. The deadline is two weeks from the day you took over your residence.

We advise you to take out a contents insurance, as the department's insurance does not cover your personal belongings in case of e.g. fire and water damage.

# Changes

If you have any questions regarding this information brochure, or you have a suggestion for changes, you are welcome to contact the department board: <u>Bestyrelse8@vivabolig.dk</u>





# Your department

The department consists of apartment houses build in 1966 with 120 family accommodations, which got renovated in 2006 and 2009. Kitchens and bathrooms have continuously been modernized. All residences have nice balcony.

The department is surrounded by nice green areas and is close to great public transport, shopping facilities, youth club with a 'horse-project', playgrounds and Aalborg University.



# Laundry

As a resident in this department, you are welcome to use the common laundry rooms.

If you have your own washing machine, you must try to wash within the opening hours of the common laundry rooms.



#### Waste

The underground containers must be used for ordinary household waste. In 'The house rules' you can find the ordinary rules about how to handle your waste.

If you have domestic appliances, paint residues, chemicals or other types of polluting waste, you can find special disposal solutions, designated by the local authority. Visit the website of Aalborg municipality.



# Parking

Bikes must be placed in the bike stands or in the basement. Because of fire risk, mopeds are not allowed in the basement.

Baby carriages, buggies, walkers etc. must be placed in the rooms for baby carriages. Your estate office handles out a key to these rooms.



# Banqueting room and guest rooms

If you are going to have a party, you can rent banqueting rooms and guest rooms. Read more on Vivabolig's website www.vivabolig.dk

# Your estate office



Dripping water tap, problems with the heat or other operations?

# **Contact the estate office**

Telephone nr.: 9814 2556 Mail: <u>team6@vivabolig.dk</u>

Telephone hours: Monday – Thursday: 08.00 am – 03.00 pm Friday: 08.00 am – 02.00 pm

Emergency phone outside normal working hours – please look at the noticeboard in the stairway or on our website: <u>www.vivabolig.dk</u>