

# Information brochure

## Department 3

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In this information brochure you can find practical information about your department. Furthermore, you can find specific guidelines decided by the residents of the department. By following these guidelines, we will all thrive in our community.

### General advice

In 'The house rules' of your department you can find important information, which can have consequences for your rent of property at Vivabolig. Therefore, you should read 'The house rules' closely when taking over your residence.

As a new renter you must pay attention to the rental contract §9, if you find any flaws and deficiencies in your residence. The deadline is two weeks from the day you took over your residence.

We advise you to take out a contents insurance, as the department's insurance does not cover your personal belongings in case of e.g. fire and water damage.

### Changes

If you have any questions regarding this information brochure, or you have a suggestion for changes, you are welcome to contact the department board:: [Bestyrelse3@vivabolig.dk](mailto:Bestyrelse3@vivabolig.dk)



# About your department

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## Your department

Your department consists of approximately 705 apartments and is therefore the biggest department in Vivabolig. This part of the city offers nice green areas like 'Øster anlæg', where you can relax and enjoy the nature, even though you are in the middle of the city. Furthermore, you are close to public transport, shopping facilities, school and kinder garden. You are also near the centre of Aalborg, the waterfront and Nordkraft.



## TV and internet provider

In this department Stofa is your tv provider. You can visit their website to see other TV-packages.

Your internet provider is Eniig.



## Laundry

As a resident of this department you are welcome to use the common laundry rooms. Payment for a wash will be charged together with your normal rent. In connection with your laundry time, you may also use the drying room. Remember to empty the drying room from clothes and the like before closing time. As a resident you may also use the ironer, which is available for free.

Opening hours:  
07.00am to 22.00pm all week.

We are all responsible for taking care of our laundry rooms and the machines. Therefore, we all must comply with the rules for using the laundry room. You can find the rules hanging on the walls in the laundry rooms.

If you find any errors with the machines or you accidentally break something, you must contact the estate office straight away so the problem can be solved as quickly as possible.

On Strynøgade 15 you will find a washing area for cars and bikes, which all residents from department 1 and 3 can use. It is not allowed to use the area for repairing cars or the like.



## Waste

In 'The house rules' you can find the ordinary rules about how to handle your waste.

If you have domestic appliances, paint residues, chemicals or other types of polluting waste, you can find special disposal solutions, designated by the local authority. Visit the website of Aalborg municipality.



### **Basement**

If you wish to rent a basement room, you must contact the tenant service.



### **Parking**

On Strynøgade and Hjortøgade you will find parking lots, which is specially designed for trailers and must only be used for this purpose.



### **Playgrounds**

Behind the garages we have a large football field for a lot of playing and football games.

Opening hours for the football field and the panna-lane:  
08.00am – 22.00pm all week.

The football field and the equipment you find in the area are owned by the residents in this department. Therefore, we are all responsible for replacing any damaged or stolen equipment. Therefore, please help keep an eye out for the outside areas.



### **Banqueting room and guest rooms**

If you are going to have a party, you can rent banqueting rooms and guest rooms. Read more on Vivabolig's website [www.vivabolig.dk](http://www.vivabolig.dk)



## Your estate office

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Dripping water tap, problems with the heat or other operations?

### **Contact the estate office**

Address: Strynøgade 15, 9000 Aalborg

Telephone nr.: 9813 0017

Mail: [team3@vivabolig.dk](mailto:team3@vivabolig.dk)

Personal contact:

Monday, Tuesday, Wednesday and Friday: 08.00am – 09.00am.

Thursday: 08.00am – 09.00am and 16.00pm – 17.00pm.

Telephone hours:

Monday – Thursday: 08.00am – 15.00pm.

Friday 08.00am – 14.00pm.

Emergency phone outside normal working hours – please look at the noticeboard in the stairway or on our website: [www.vivabolig.dk](http://www.vivabolig.dk)