

# Information brochure

## Department 17

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## Welcome to department 17, Dannerhøj and Kirkeageren

In this information brochure you can find practical information about your department. Furthermore, you can find specific guidelines decided by the residents of the department. By following these guidelines, we will all thrive in our community.

### General advice

In 'The house rules' of your department you can find important information, which can have consequences for your rent of property at Vivabolig. Therefore, you should read 'The house rules' closely when taking over your residence.

As a new renter you must pay attention to the rental contract §9, if you find any flaws and deficiencies in your residence. The deadline is two weeks from the day you took over your residence.

We advise you to take out a contents insurance, as the department's insurance does not cover your personal belongings in case of e.g. fire and water damage.

### Changes

If you have any questions regarding this information brochure, or you have a suggestion for changes, you are welcome to contact the department board: [bestyrelse17@vivabolig.dk](mailto:bestyrelse17@vivabolig.dk)



# About your department

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## Your department

Kirkeageren:

The senior homes are built in 1999 and are places in a small town 15 km south of Aalborg. All residences have their own garden, a terrace and access to the common areas.

Dannerhøj:

The area consists of residences for both families and students with access to green common areas with playgrounds. The residences are located near great shopping facilities and a lot of parking lots in a closed area.



## TV og internetudbyder

In Kirkeageren the antenna union is Gistrup antenna union. In Dannerhøj the antenna union is GVD-antenna union and Stofa is the tv and internet provider. Contact Stofa for information about your choices and prices.



## Waste

In 'The house rules' you can find the ordinary rules about how to handle your waste.

If you have domestic appliances, paint residues, chemicals or other types of polluting waste, you can find special disposal solutions, designated by the local authority. Visit the website of Aalborg municipality.



## Parking

The common traffic and parking regulations apply in this department.

It is not allowed to park vans, trucks, caravans or the like in the department areas or the approach roads.

Dannerhøj:

It is not allowed to drive on the foot paths.



## Laundry

Dannerhøj:

You can use the common laundry room in the department. You can book washing times on the laundry board in the laundry room.

General guidelines for the laundry room:

- Clothes in the washing machine and tumble dryer must be removed from the machines, after the program is finished.

- The laundry room must be left cleaned.
- For safety reasons it is not allowed to play in the laundry room.
- Remember to lock the door to the laundry room after use.

The laundry room is closed every Wednesday between 07.00 to 09.00 due to cleaning.



### Grilling

If you want to grill on your balcony you can use electric or gas. These types are not considered sources to smoke nuisance.



### Play and playgrounds

Dannerhøj:  
Use the green areas for ball playing.



### Maintenance of gardens

As residents in Frejaparken we all need to make sure, our department appears as nice and lean as possible. Residents with their own garden must therefore maintain their garden, both in the front of and behind the house:

If you wish to make some changes outside you resident, you can read more about your right of disposal.



### Banqueting room and guest rooms

If you are going to have a party, you can rent banqueting rooms and guest rooms. Read more on Vivabolig's website [www.vivabolig.dk](http://www.vivabolig.dk)

## Your estate office

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Dripping water tap, problems with the heat or other operations?



### Contact the estate office

Address: Peter Freuchens Vej 14 B  
Telephone nr.: 9814 2556  
Mail: [team6@vivabolig.dk](mailto:team6@vivabolig.dk)

Telephone hours:  
Monday – Thursday: 08.00 am – 03.00 pm  
Friday: 08.00 am – 02.00 pm

Emergency phone outside normal working hours – please look at the noticeboard in the stairway or on our website: [www.vivabolig.dk](http://www.vivabolig.dk)